



Force Support Squadron
Unit Cohesion Coordinator (C3)
Mr. Eric Caley
Org Box: 56 FSS/FSWU C3
DSN: 896-4754



TALKING PAPER

Q & A

UNITE PROGRAM

Question: What events that are not approved by Unite?

Answer: Unite funds are not to use for the following: holiday parties, end of year events, balls, banquets, dining in/out, combat dining in/out, squadron training/meetings, change of commands, promotion/retirements, disc jockey (DJ) services, base-wide special events, or purchase movie tickets to attend a movie theatre.

Question: Are GSUs accounted for funding?

Answer: Yes GSUs are funded.

Question: When the assigned base personnel was calculated did you take into account AETC bases that support a great number of Students that are TDY?

Answer: Funds are allocated based on squadron end strength as of 1 Sep 18 utilizing the Air Force Personnel Center's, Retrieval Application Web (AFPC - RAW). TDY students are not attached to the installations they are TDY are cannot be captured within a squadron's end strength.

Question: How soon in advance will request need to be submitted for approval?

Answer: AFSVA will approve Ready to Execute (RTE) programs upon request of the requested program and should be submitted at least two week prior to the event date. Unit Developed Programs (UDP) will need to submit 30 days (subject to change) prior to the event to ensure enough time is provided for funding approval/disapproval process.

Question: Is the money for calendar year or fiscal year?

Answer: Calendar year

Question: Is this program just for active duty, Reservists and Civilian Airmen, Not family members?

Answer: This program will benefit all Airmen in a unit — Active, Reserve and Civilian (appropriated and nonappropriated employees) directly assigned to the squadron. Family members can participate but Unite funding is not provided

Question: How are units broken down at base level, i.e. will the wing agencies have money or is it by persons associated with the Wing? What about Group and Wing members?

Answer: Funds for the Unite initiative are meant to be utilized at the lowest level...that being the squadrons.



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Question: Will each unit receive the same amount of funding?

Answer: Funding amounts will be determined by the number of personnel in each squadron based on the amount allocated per person.

Question: What is the average number of programs we should expect to execute per 'unit'? Is there a min/max?

Answer: Due to the concerns of squadron/unit clarification, number of programs, per unit per person there is no min/max but what is best for the squadron to develop unit cohesion, so could vary from unit to unit. However, keep in mind, there will be a limit to the amount of funding to each squadron per year.

Question: Is there a minimum number of members that have to participate to make it a unit event? With UEF it had to be open to all members of the unit. Or a special ops base where not all members can attend one event at a time.

Answer: It will left up to each squadron commander to plan programs that contribute to unit cohesion and ensure maximum participation in Unite events.